

<b>PALM BEACH GARDENS POLICE DEPARTMENT</b>		
<b>TACTICAL CRIME SUPPRESSION UNIT</b>		
<b>POLICY AND PROCEDURE 3.2.3</b>		
<b>Effective Date :</b> 07/01/2015	<b>Accreditation Standards:</b> CALEA 33.6.2, 46.2.1, 46.2.3 CFA 21.02M	<b>Review Date:</b> 08/01/2016

## **CONTENTS**

- 1. Administration**
- 2. Agent Selection**
- 3. Functional Objective and Responsibilities**
- 4. Operational Procedures**
- 5. Use of Equipment and Vehicles**
- 6. Glossary**

**PURPOSE:** To establish the role and function of the tactical crime suppression unit (TAC).

**SCOPE:** This policy and procedure applies to officers assigned as TAC Agents.

**REVIEW RESPONSIBILITY:** Investigations Bureau Major

**POLICY:** The TAC will serve as a specialized enforcement unit conducting investigative operations, providing patrol and investigations support, and utilizing various surveillance and decoy measures to prevent the commission of, or to apprehend a subject in the act of committing a crime.

## **PROCEDURES**

### **1. ADMINISTRATION**

- a. The administration, supervision and control of TAC shall be the responsibility of the Investigations Bureau Major.
- b. Direct supervision is delegated to the TAC Sergeant. The unit will be staffed by officers selected for special assignment as TAC Agents.
- c. TAC Agents shall be deployed in uniform, non-uniform or decoy attire as determined by their supervisor.

### **2. AGENT SELECTION**

- a. Officers assigned to TAC will be selected in accordance with the posted assignment announcement. The assignment posting may be used to increase the number of agents or to fill a vacancy.

### **3. FUNCTIONAL OBJECTIVE AND RESPONSIBILITIES**

- a. The TAC is hereby established for deployment to locations within the Department's jurisdiction where criminal and non-criminal activity impacts the Department or its objectives. The objectives of TAC are:
  - i. To respond to activities impacting law enforcement services.
  - ii. To serve as a mobile crime deterrent component.
  - iii. To supplement patrol units.

- b. TAC responsibilities shall include, but not be limited to:
  - i. Undercover operations.
  - ii. Surveillance.
  - iii. Security at special events.
  - iv. Covert criminal investigations.
  - v. Dignitary protection details.
  - vi. Decoy operations.
  - vii. Organized crime/vice investigations.

#### **4. OPERATIONAL PROCEDURES**

TAC, Detectives and Patrol shall maintain active liaisons to ensure a coordinated effort in the identification and apprehension of criminal suspects.

- a. When deployed in uniform, TAC Agents will maintain a high visibility in the targeted area(s), making arrests as necessary. Target areas will be assigned by the Investigations Bureau Major or Administrative\Investigations Division Assistant Chief or the Chief of Police.
- b. When deployed on surveillance or another specialized detail, a TAC Agent will notify the on duty Patrol Sergeant. Notifications may be accomplished during shift briefings or via electronic messaging from a mobile data terminal (MDT).
- c. Requests for TAC assistance from other divisions shall be forwarded to the TAC Sergeant.
- d. Undercover operations shall be closely supervised and approved by the TAC Sergeant. The TAC Sergeant will provide regular briefing of on-going operations to the Investigations Bureau Major.
- e. Undercover operations and/or targeted enforcements should follow a detailed plan which should include but not be limited to:
  - i. an Offense Report number from Communications
  - ii. identifying and informational review of the suspect(s)
  - iii. suspect(s) contact and agent(s) safety considerations
  - iv. neighborhood or target area surveillance review
  - v. supplying involved officers with documentation and information essential to the operation
  - vi. necessary equipment and resources
  - vii. established means for routine and emergency communications
  - viii. providing back-up security for agents
  - ix. pre-operational briefing with all involved law enforcement participants

#### **5. USE OF EQUIPMENT AND VEHICLES**

- a. When deployed in uniform, TAC Agents have access to marked and unmarked patrol cars.
- b. Requests for special equipment or vehicle needs shall be forwarded through the chain of command to the Administrative\Investigations Division Assistant Chief via the TAC Sergeant.
- c. The TAC Sergeant shall determine what equipment is needed and ensure that all agents are properly equipped.

## 6. GLOSSARY

Surveillance: mode of investigation using overt and/or covert, continuous or periodic watching of persons, vehicles, locations, or objects to obtain information relevant to activities and/or identities of an individual or group.

Undercover Operation: secretive investigation using a pretext to gain the confidence of persons suspected in criminal activities.

Uniform: for the purpose of this policy refers to meeting the requirements of policy and procedure 4.2.1.7; the nature of assignments may require appropriate attire as approved by the TAC Sergeant.

---

### INDEX AS:

- TACTICAL CRIME SUPPRESSION UNIT

### RESPONSIBILITY INDEX:

- CHIEF OF POLICE
- ADMINISTRATIVE\INVESTIGATIONS DIVISION ASSISTANT CHIEF
- INVESTIGATIONS BUREAU MAJOR
- TAC SERGEANT

DRAFTED: SDD 07-01-15 FILED: 3.2.3.pdf

---

### APPROVED:



\_\_\_\_\_  
Stephen J. Stepp  
Chief of Police

07/01/2015

Date